

PANOLA COUNTY SHERIFF'S OFFICE

Office 903.693 0333
Fax 903 693 9366



314 W Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

May 8, 2017

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Wayland McLemore as a Detention Officer for the Panola County Sheriff's Office effective May 7, 2017.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Lake", with a horizontal line extending to the right.

Kevin Lake
Sheriff

KL/lw

CC: Sidney Burns
Joni Reed

Honesty, Integrity, Service

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

PETROQUEST ENERGY, L.L.C. proposes to place a
(COMPANY NAME)

6" LINE INSIDE A 10" CASING line within the Right-of-Way
(PIPE SIZE)

of County Road: 322 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet
Installation shall be made by boring a total length of +/- 62' line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications

Construction of this line will begin on or after the 15TH day of
MAY, 2017.

FIRM: Petro Quest Energy
BY: TERRY BROUSSARD
TITLE: PRODUCTION MANAGER
ADDRESS: 400 E. Kaliste Saloom Suite 6000
Lafayette Co. 70508
PHONE: (337) 272 7412

APPROVAL

May 22, 2017

TO: Mr. Terry Broussard
Petro Quest Energy
400 E Kaliste Saloom Suite 6000
Lafayette, LA 70508

RE: **CR #322**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **6" Line inside a 10" Casing line** within the right-of-way of County Road #322 as shown by accompanying drawings and notice except as noted below

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows

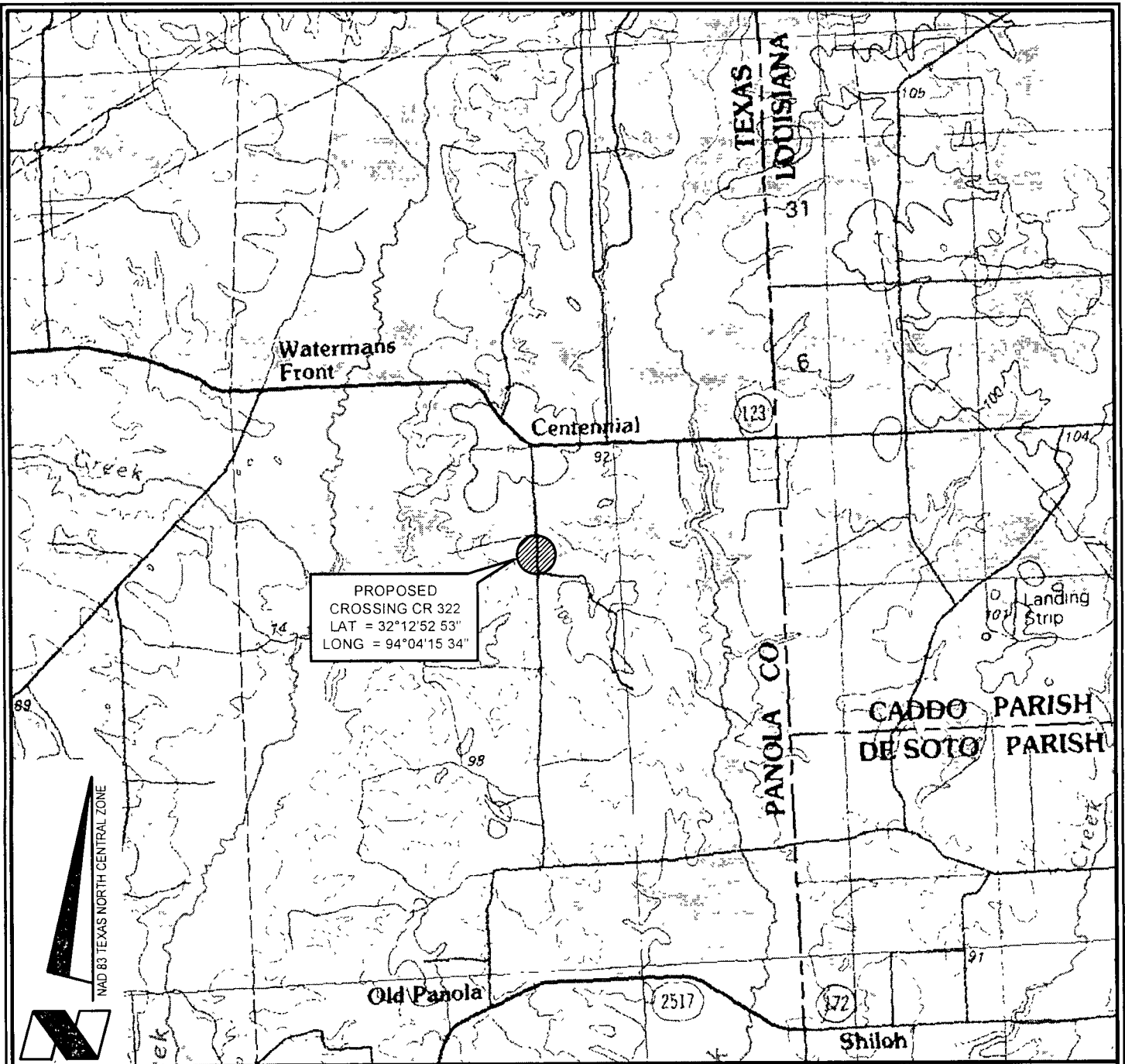
- 1 All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
- 3 Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe
- 4 All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

- 5 Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court
- 6 Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times

Approved  _____
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 John Gradberg
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone



PROPOSED ROAD CROSSING

Scale 1" = 5000'

PETROQUEST ENERGY, L.L.C.
 PRECINCT #3
 PANOLA COUNTY, TEXAS



C H Fenstermaker & Associates, L L C
 135 Regency Sq Lafayette, LA 70508
 Ph 337-237-2200 Fax 337-232-3299
 www.fenstermaker.com
 Texas Firm No 10028500

DRAWN BY		REVISIONS		
LJG		No	DATE	REVISED BY
PROJ MGR	LJG	No	DATE	REVISED BY
DATE	05/08/17	No	DATE	REVISED BY
FILENAME	T\2016\2165104\DWG\X-ING FM 123 DWG			

NOTICE OF PROPOSED INSTALLATION PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that

Minden-Brachfield Water Supply proposes to place a
(COMPANY NAME)

3/4" placed in a 1 1/2 casing line within the Right-of-Way
(PIPE SIZE)

of County Road: 479 CR 1552 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 20ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 29th day of
May 2017.

FIRM: Minden-Brachfield Water
BY: John D Henry
TITLE: Manager/Operator
ADDRESS: 11329 CR 317 S
Henderson, Texas 75654
PHONE: (936) 554-0372

APPROVAL

May 22, 2017

TO: Mr. John Henry
Minden-Brachfield Water Supply
11389 CR 317S
Henderson, Texas 75654

RE: **CR #1552**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **3/4" Line placed in a 1 1/2" casing line** within the right-of-way of County Road #1552 as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

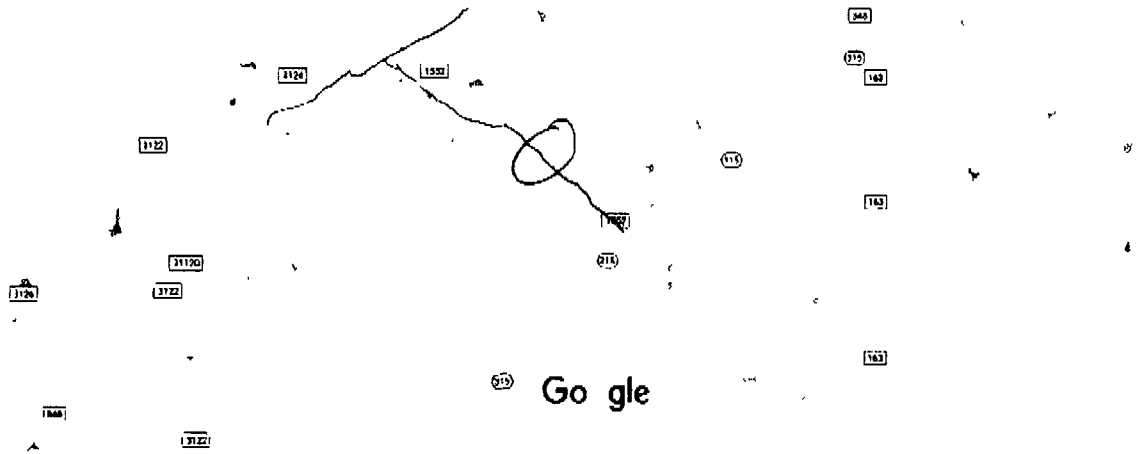
- 5 Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
- 6 Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
- 7 Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 John Gradberg
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

Google Maps



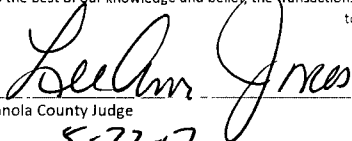
Map data ©2017 Google 2000 ft

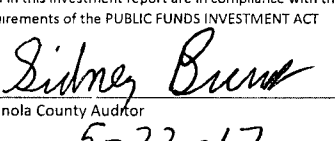
**PANOLA COUNTY INVESTMENT REPORT
MARCH 31, 2017**

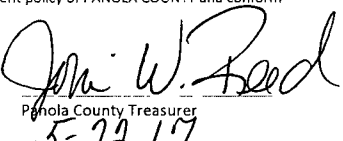
<i>INVESTMENTS AS OF DECEMBER 31, 2016</i>		64,753,078 63		
			Investments	Maturity
				Int Rate
Beginning Balance 01/01/2017		64,753,078 63		
Purchase of CD No 21304402284 on 01/04/17		6,500,000 00	4/7/2017	0 523%
General	2,850,000 00			
Law Library	13,000 00			
Courthouse Security	55,000 00			
Records Management	1,000 00			
CC Records Preservation	123,000 00			
Archive	1,000 00			
Justice Court Technology	19,000 00			
Road & Bridge	1,827,000 00			
FM & Lateral Road	475,000 00			
Hot Check Fee	5,000 00			
Sheriff's State Forfeiture	14,000 00			
DA State Forfeiture	3,000 00			
Child Protective Services	22,000 00			
Health Fund	885,000 00			
Airport	28,000 00			
Road Bond 1971	70,000 00			
Permanent Improvement	55,000 00			
Jail Improvements	54,000 00			
Purchase of CD No 21304402285 on 01/04/17		9,000,000 00	4/7/2017	0 523%
Retiree Health Benefit Trust	9,000,000 00			
<i>Matured 01/04/17 (Purchased on 09/28/16)</i>		(9,200,000 00)		
<i>Matured 01/04/17 (Purchased on 09/28/16)</i>		(7,500,000 00)		
Purchase of CD No 21304402301 on 02/15/17		8,300,000 00	5/17/2017	0 518%
Retiree Health Benefit Trust	8,300,000 00			
Purchase of CD No 21304402302 on 02/15/17		5,700,000 00	5/17/2017	0 518%
General	2,694,000 00			
Law Library	11,000 00			
Courthouse Security	54,000 00			
Records Management	2,000 00			
CC Records Preservation	121,000 00			
Archive	20,000 00			
Justice Court Technology	21,000 00			
Road & Bridge	1,000,000 00			
FM & Lateral Road	494,000 00			
Hot Check Fee	6,000 00			
Sheriff's State Forfeiture	7,000 00			
DA State Forfeiture	1,000 00			
Child Protective Services	20,000 00			
Health Fund	1,049,000 00			
Airport	15,000 00			
Road Bond 1971	71,000 00			
Permanent Improvement	58,000 00			
Jail Improvements	56,000 00			
<i>Matured 02/15/17 (Purchased on 11/16/16)</i>		(8,200,000 00)		
<i>Matured 02/15/17 (Purchased on 11/16/16)</i>		(6,700,000 00)		
Purchase of CD No 21304402307 on 03/15/17		9,900,000 00	6/14/2017	0 728%
Retiree Health Benefit Trust	9,900,000 00			
Purchase of CD No 21304402308 on 03/15/17		200,000 00	6/14/2017	0 728%
Panola Juvenile Probation	10,000 00			
Title IV-E	70,000 00			
Local Match Juvenile Probation	120,000 00			
Purchase of CD No 21304402309 on 03/15/17		6,700,000 00	6/14/2017	0 728%
General	2,800,000 00			
Law Library	14,000 00			
Courthouse Security	53,000 00			
Records Management	2,000 00			
CC Records Preservation	118,000 00			
Archive	21,000 00			
Justice Court Technology	20,000 00			
Road & Bridge	1,800,000 00			
FM & Lateral Road	600,000 00			
Hot Check Fee	4,000 00			
Sheriff's State Forfeiture	3,000 00			
DA State Forfeiture	2,000 00			
Child Protective Services	15,000 00			
Health Fund	1,051,000 00			
Airport	10,000 00			
Road Bond 1971	76,000 00			
Permanent Improvement	56,000 00			
Jail Improvements	55,000 00			
<i>Matured 03/15/17 (Purchased on 12/14/16)</i>		(9,300,000 00)		
<i>Matured 03/15/17 (Purchased on 12/14/16)</i>		(200,000 00)		
<i>Matured 03/15/17 (Purchased on 12/14/16)</i>		(7,400,000 00)		
<i>Matured 03/15/17 (Purchased on 12/14/16)</i>		(3,826,021 07)		
<i>INVESTMENTS AS OF MARCH 31, 2017</i>		58,727,057 56		

THE MARKET VALUE OF ALL INVESTMENTS IS THE SAME AS CARRYING VALUE

To the best of our knowledge and belief, the transactions reflected in this investment report are in compliance with the investment policy of PANOLA COUNTY and conform to the requirements of the PUBLIC FUNDS INVESTMENT ACT


 Panola County Judge
 5-22-17
 Date


 Panola County Auditor
 5-22-17
 Date


 Panola County Treasurer
 5-22-17
 Date

PANOLA COUNTY CSCD
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.
Carthage, Texas 75633

FILED FOR RECORD
IN MY OFFICE
(903)693-0351
AT 11⁴⁶ O'CLOCK a M

Date: May 18, 2017

MAY 18 2017

Attn: Commissioners' Court

From: Panola County, Community Supervision and Corrections Department (CSCD),
Interim Director, Kerian Henderson.

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY Ratcho DEPUTY

Ref: June 6, 2017 Open Meeting

In compliance with Section 140.004 of the Local Government Code, on this the 18th day of May 2017, I hereby file the following:

- (1) Minutes of the open meeting held by the Panola County CSCD and Board of Judges on February 28, 2017.
- (2) Panola County CSCD Proposed FY-2017 Program #1 Basic Budget adjustment #3.

Please be advised that an open meeting is scheduled for June 6, 2017 at 9:30 AM. The meeting will be held at the Panola County Courthouse Judicial Annex, 110 S. Sycamore St., in the District Courtroom, District Judge LeAnn Kay Rafferty presiding. At this meeting, the above listed items will be considered for approval.

Respectfully submitted,

Kerian Henderson
Kerian Henderson, Interim Director

cc: Honorable Judge Terry Bailey, Panola County Court at Law
Honorable Judge LeAnn Kay Rafferty, 123RD Judicial District
Sidney Burns, Panola County Auditor & CSCD Fiscal Officer

MINUTES

OPEN MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND BOARD OF JUDGES

A meeting of the Panola County Community Supervision and Corrections Department and the Board of Judges was called to order by the Panola County Judge Terry Bailey, at 9:04 A.M. on the 28th day of February, 2017, at The Panola County Courthouse Judicial Annex, 110 S. Sycamore St., Carthage, Texas, in The County Court At Law Courtroom, Panola County Court At Law Judge Terry Bailey presiding

Board of Judges In attendance Judge Terry Bailey, Panola County Court at Law
Judge LeAnn Kay Rafferty, 123RD Judicial District

FILED FOR RECORD
IN MY OFFICE
AT 11:41 O'CLOCK a M.

Also in attendance Sidney Burns, Panola County Auditor / CSCD Fiscal Officer
Kerian Henderson, Panola County CSCD Interim Director
Rachel Payne, Robinson & Payne, CPA
Bradley Wilburn, Shelby County CSCD Director

MAY 18 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY Roth DEPUTY

Agenda Item 1

Motion by Judge Bailey, seconded by Judge Rafferty to approve the minutes of the open meeting held by the Panola County CSCD and Board of Judges on October 25, 2016 Motion carried with 2 ayes

Agenda Item 2

Motion by Judge Bailey, seconded by Judge Rafferty to approve the Robinson & Payne, CPA, FY-2016 audit report of the 123RD Judicial District CSCD Motion carried with 2 ayes

Agenda Item 3

Motion by Judge Bailey, seconded by Judge Rafferty to ratify and approve the Panola County CSCD Proposed FY-2018 Adult Drug Court Grant application for FY-2018 Motion carried with 2 ayes

Agenda Item 4

Motion by Judge Bailey, seconded by Judge Rafferty to ratify and approve the Panola County CSCD Proposed FY-2018 Adult Drug Court Grant budget Motion carried with 2 ayes

Agenda Item 5

Motion by Judge Bailey, seconded by Judge Rafferty to approve the Panola County CSCD Proposed FY-2017 Program #13 Sex Offender Budget adjustment #1 Motion carried with 2 ayes

Agenda Item 6

Motion by Judge Bailey, seconded by Judge Rafferty to approve the Panola County CSCD FY-2018 Strategic Plan Motion carried with 2 ayes

Agenda Item 7

Motion by Judge Bailey, seconded by Judge Rafferty to approve an increase in monthly Probation Fees charged from \$50.00 per month to \$60.00 per month, beginning March 1, 2017 Motion carried with 2 ayes

Agenda Item 8

Motion by Judge Bailey, seconded by Judge Rafferty to approve an increase in Monthly UA Fees charged from \$5.00 per month to \$7.00 per month, beginning March 1, 2017

The meeting was adjourned by Judge Bailey at 9 15 A M

Submitted for approval by, _____
Kerian Henderson, Panola County CSCD Interim Director

Approved on the _____ day of _____ 2017

Judge Terry Bailey, Panola County Court at Law _____

Judge LeAnn Kay Rafferty, 123RD Judicial District _____

(cscd budget 2018 & 2019 budgets minutes February 28, 2017)

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
 Community Justice Assistance Division
 Budget Adjustment - Fiscal Year 2017
 Date Received: 5/18/2017

MAY 18 2017

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY [Signature] DEPUTY

APPROVED BY: _____ DATE APPROVED _____
 Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2017	3	900 - Basic Supervision	BS	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)	\$	134,727	\$	9,210	\$ 143,937
SAPPF Payments (Basic Supervision Only)	\$	300	\$	0	\$ 300
Community Supervision Fees Collected	\$	151,500	\$	0	\$ 151,500
Payments By Program Participants	\$	15,937	\$	0	\$ 15,937
Interest Income (Basic Supervision Only)	\$	100	\$	0	\$ 100
Carry Over from Previous Fiscal Year	\$	27,673	\$	0	\$ 27,673
Other Revenue	\$	0	\$	0	\$ 0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$ 0
CCP Interfund Transfer	\$	0	\$	0	\$ 0
TOTAL REVENUE:	\$	330,237	\$	9,210	\$ 339,447

EXPENDITURES	APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits	\$ 243,762	\$ 0	\$ 243,762
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 16,788	\$ 1,400	\$ 18,188
Contract Services for Offenders	\$ 2,500	\$ -176	\$ 2,324
Professional Fees	\$ 16,961	\$ 0	\$ 16,961
Supplies & Operating Expenses	\$ 44,976	\$ 5,546	\$ 50,522
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 2,050	\$ 0	\$ 2,050
Equipment	\$ 3,200	\$ 2,440	\$ 5,640
TOTAL EXPENDITURES:	\$ 330,237	\$ 9,210	\$ 339,447

Section 2 - Payments by Program Participants

GRAND TOTALS		\$15,937	\$0	\$15,937
Item	Current	Requested	Adjusted	
URINALYSIS	10,625	0	10,625	
SASSI EVALUATIONS	5,312	0	5,312	

Section 6 - Full Time Salaries

GRAND TOTALS		\$174,675	\$0	\$174,675
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	0	0	0
Adm. Support (Clerical)	100	0	0	0
Adm. Support (Clerical)	100	30,000	0	30,000
CSCD Assist./Deputy Director	100	0	0	0
CSCD Director	25	17,088	0	17,088
CSCD Director	75	31,529	0	31,529
CSO I - Entry Level	100	33,742	0	33,742
CSO I - Entry Level	100	33,742	0	33,742
CSO II	100	8,918	0	8,918
CSO II	100	9,191	0	9,191
CSO IV	100	0	0	0
CSO IV	100	10,465	0	10,465

Section 8 - Fringe Benefits

GRAND TOTALS		\$69,087	\$0	\$69,087
Position Title	% Time	Current	Requested	Adjusted
FICA MATCHING	7.65%	13,425	0	13,425
RETIREE INSURANCE W/7 65 inc.	\$1068 per month	12,806	0	12,806
RETIREMENT	24.02%	42,153	0	42,153
UNEMPLOYMENT	.004%	703	0	703

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		\$16,788	\$1,400	\$18,188
Position Title	% Time	Current	Requested	Adjusted
FUEL	Not Specified	5,000	-1,000	4,000
PER DIEM	Not Specified	5,000	-600	4,400
TWO-WAY RADIO	Not Specified	0	2,500	2,500
VEHICLE ACCESSORIES	Not Specified	0	500	500
VEHICLE MAINTENANCE	Not Specified	3,000	0	3,000
VEHICLES INSURANCE	2788/1000 DEDUC	3,788	0	3,788

Section 15 - Equipment

GRAND TOTALS		\$3,200	\$2,440	\$5,640
Position Title	% Time	Current	Requested	Adjusted
CELL PHONES	FY 17	0	0	0
PAPER SHREDDER	2/325	0	650	650
POSTAGE MACHINE	FY 17	200	-200	0
SAFE	1/275	0	275	275
SCANNERS	4/400	0	1,600	1,600
XEROX COPIER	FY 17	3,000	115	3,115

Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage
CHEVROLET	TRAVERSE (Shelby Co.)	1GNLVEED6AS107249	2010	38509
CHEVROLET	TRAVERSE	1GNLVEED6AS109714	2010	32513
CHEVROLET	TAHOE (Shelby Co.)	1GNSK2E01ER167386	2014	13467
CHEVROLET	TAHOE	1GNSK2E05ER171487	2014	6982
CHEVROLET	TAHOE (Shelby Co.)	1GNSK2E02ER180907	2014	12324
CHEVROLET	TAHOE (Shelby Co.)	1GNSKBEO2BR239384	2011	82086
FORD	EXPLORER	1FM5K8AR8FGB61428	2015	13564
GMC	SIERRA	2GTEC19T8Y1404146	2000	95048

Section 18 - Justifications for Specific Items

Additional Funds from reobligated funds to be used for equipment and supplies needed due to the split between Shelby and Panola County. Reducing amounts under fuel, per diem, Shelby County, CA testing and postage machine for Shelby County, due to the split between Panola and Shelby County. This will allow Panola County to update needed signage, and equipment changed or lost in the split

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: BASIC SUPERVISION ID # 900

Funding Source: BS

Adjustment Number: 3

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Interim Director (Print Name)

CSCD Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law

Judge LeAnn Kay Rafferty, 123RD Judicial District

NOTICE OF MEETING

PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.
Carthage, Texas 75633

(903)693-0351

TO WHOM IT MAY CONCERN:

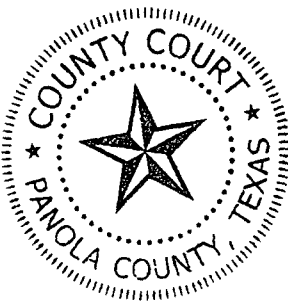
PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 6TH DAY OF JUNE, 2017, AT 9:30 AM. THE MEETING WILL BE HELD AT THE PANOLA COUNTY COURTHOUSE JUDICIAL ANNEX, 110 S. SYCAMORE ST , IN THE DISTRICT COURTROOM, DISTRICT JUDGE LEANN KAY RAFFERTY PRESIDING.

AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the Panola County CSCD Interim Director, Kerian Henderson, for approval:

- (1) Approve the Minutes of the open meeting held by the Panola County CSCD and Board of Judges on February 28, 2017
- (2) Approve the Panola County CSCD Proposed FY-2017 Program #1 Basic Budget adjustment #3.
- (3) Approve the change in status of Kerian Henderson from Interim Director to Director of the Panola County CSCD, with a yearly salary of \$45,000.00 effective June 10, 2017.

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 18th DAY OF May, 2017, AT 11⁴⁹ am A.M /P M.



Bobbie Davis by [Signature]
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

FILED FOR RECORD
IN MY OFFICE
AT 11⁴⁹ O'CLOCK a M

MAY 18 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY




PANOLA COUNTY 2017 BUDGET AMENDMENT #8
May 22, 2017

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
<u>100-409-51800</u>	BENEFITS TERMINATION PAY	7,000	
<u>100-409-54080</u>	CONTINGENCY	(24,557)	
<u>100-409-54150</u>	PROFESSIONAL SERVICES	10,000	
		(7,557)	
JP PCT. 2 & 3			
<u>100-457-54200</u>	COMMUNICATION TELEPHONE	(500)	
<u>100-457-55270</u>	FURNITURE & EQUIPMENT	500	
		0	
TAX COLLECTOR & ASSESSOR			
<u>100-499-54200</u>	COMMUNICATION TELEPHONE	(700)	
<u>100-499-54270</u>	CONFERENCES AND DUES	700	
		0	
CORRECTIONS/JAIL			
<u>100-570-55270</u>	FURNITURE & EQUIPMENT	7,557	
		7,557	
GRAND TOTAL GENERAL FUND		0	
ROAD & BRIDGE FUND			
EXPENDITURES			
PCT. 4			
<u>200-624-53570</u>	PARTS AND REPAIRS	31,000	
<u>200-624-55270</u>	FURNITURE & EQUIPMENT	(31,000)	
		0	
GRAND TOTAL ROAD & BRIDGE FUND		0	

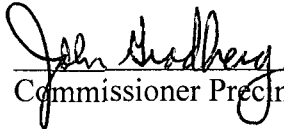
PANOLA COUNTY
2017
BUDGET AMENDMENT #8

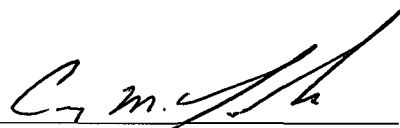
We hereby amend the Panola County Budget for the Fiscal Year 2017 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2017.

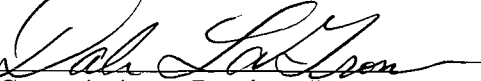
Signed on this 22nd day of May, 2017.


County Judge



Commissioner Precinct # 1

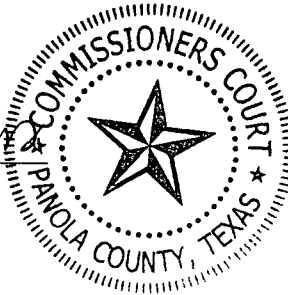

Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

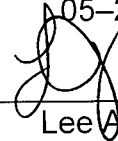
Passed and approved by the Commissioners Court of Panola County on the 22nd day of May, 2017 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Jacob Samford
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Shelly Avery
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-8-17 to 6-8-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

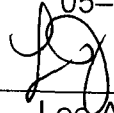
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Ashley Esquivel
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-8-17 to 6-8-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

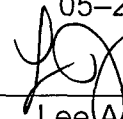
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: David Fitts
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-8-17 to 6-8-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

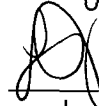
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Tabitha Martinez
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-8-17 to 6-8-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Matthew Pierce
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-8-17 to 6-8-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017

Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Christina Cain-Jones
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? .

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Joshua Helms
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? .

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

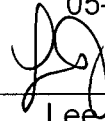
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Calahan Malone
POSITION: Deputy Detention
DEPARTMENT: Panola County Sheriff's Office
DATE: 5-3-17

CONFERENCE: Crisis Intervention Training
LOCATION: PCSO
DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? .

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

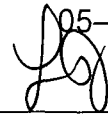
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Joyce Wilder

POSITION: Deputy

DEPARTMENT: Panola County Sheriff's Office

DATE: 5-3-17

CONFERENCE: Crisis Intervention Training

LOCATION: PCSO

DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? .

How much of your requirements have been met already, not counting this conference?
32

How many days have you been away from your job this year for conferences, not counting this conference? 3

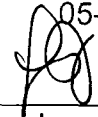
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Heathor Green

POSITION: Deputy

DEPARTMENT: Panola County Sheriff's Office

DATE: 5-3-17

CONFERENCE: Crisis Intervention Training

LOCATION: PCSO

DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? -

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017

Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Alan Smith

POSITION: Deputy

DEPARTMENT: Panola County Sheriff's Office

DATE: 5-10-17

CONFERENCE: New Supervisors Course

LOCATION: Palestine

DATES: May 15 to May 16

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? 20

How much of your requirements have been met already, not counting this conference?
23

How many days have you been away from your job this year for conferences, not counting this conference? 2


Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Shakami Manning

POSITION: Deputy Telecommunication

DEPARTMENT: Panola County Sheriff's Office

DATE: 5-3-17

CONFERENCE: Crisis Intervention Training

LOCATION: PCSO

DATES: 6-6-17 to 6-6-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? .

How much of your requirements have been met already, not counting this conference?

32

How many days have you been away from your job this year for conferences, not counting this conference? 3

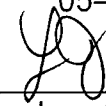
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

1/1
APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

NAME: Erin Johnson
POSITION: Court Coordinator
DEPARTMENT: 123rd / County Court at Law
DATE: 5/9/17
CONFERENCE: Leadership for Support Staff
LOCATION: San Antonio, TX
DATES: June 5, 2017 to June
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: five

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?
None

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Section 74 106 of the Texas Govt. Code requires a coordinator to have 16 hours of continuing education each year attendance at this conference will allow me to meet this requirement as well as enable both county court at law and the 12rd district to be more efficient and effective in our service to the people of Panola County.

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Tanner Peace

POSITION:

Barista/Security

DEPARTMENT:

PCSO

DATE:

5/8/17

CONFERENCE:

CIT (Continuing Education class)

LOCATION:

Panola County S.O.

DATES:

June 6, 2017 to same day

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

yes

If not, how much of your requirements will be met by this conference?

-

How much of your requirements have been met already, not counting this conference?

No

How many days have you been away from your job this year for conferences, not counting this conference?

None

Do you have sufficient funds in your budget for this conference?

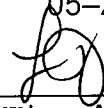
Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

A class required by TCole For The purposes
of maintaining a Texas peace officer license.

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Denise Gray

POSITION: Civil Deputy

DEPARTMENT: Panola Co. Sheriff's Office

DATE: May 9, 2017

CONFERENCE: CEC Course

LOCATION: Huntsville, Texas

DATES: December 4, 2017 to December 8, 2017

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

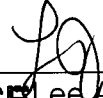
How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Hollie Mojica

POSITION: Secretary

DEPARTMENT: Panola Co. Sheriff's Office

DATE: May 9, 2017

CONFERENCE: CFC Course

LOCATION: Huntsville, Texas

DATES: Dec 4, 2017 to Dec 8, 2017

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Calahan Malone

POSITION: Corporal Detention

DEPARTMENT: Panola County Detention Center

DATE: 5-12-17

CONFERENCE: 3737 - New Supervisor

LOCATION: Palestine

DATES: 3-15-17 to 3-15-17

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

NONE

How many days have you been away from your job this year for conferences, not counting this conference? NONE

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Needs for New Position

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME Travis Wilson

POSITION Reserve Deputy #379

DEPARTMENT Panola County Sheriff Office

DATE _____

CONFERENCE CIT Update #3843

LOCATION: _____

DATES June 8th to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: _____

Does the conference meet your educational requirements for the year? no

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?


How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

required class for peace officer license by Teale

APPROVED

05-22-2017


Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Travis Wilson

POSITION: Reserve Deputy #379

DEPARTMENT: Panola County Sheriff's Office

DATE: 5-11-17

CONFERENCE: Special Invest. Topics # 3232

LOCATION: Panola County

DATES: June 15 to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: _____

Does the conference meet your educational requirements for the year? no

If not, how much of your requirements will be met by this conference? 8 hrs

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

required class for peace officer license by Tecole

APPROVED

05-22-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Chris Adams

POSITION: Patrol

DEPARTMENT: Panola County S.O.

DATE: 5-15-17

CONFERENCE: S.I.T.

LOCATION: Panola County S.O.

DATES: _____ to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? ~~Yes~~ NO

If not, how much of your requirements will be met by this conference? 8 hrs.

How much of your requirements have been met already, not counting this conference?
25

How many days have you been away from your job this year for conferences, not counting this conference? NONE

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Continuing Education